

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2025" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Mells Parish Council**

County area (local councils and parish meetings only): **SOMERSET EAST**

Financial year ending 31 March 2024

Prepared by (Name and Role): **Joy Book, Clerk and RFO**

Date: **14.05.2025**

		£	£
Balance per bank statements as at 31/3/25:			
Lloyds	account 1	258.25	
Barclays	account 2	13,568.50	
[add more accounts if necessary]			
			13,826.75
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
N/A			
			-
Add: any un-banked cash as at 31/3/25			
N/A			
			-
Net balances as at 31/3/24 (Box 8)			<u>13,826.75</u>